

SYLLABUS 2024-25



शिक्षा का दीप जलाएँ - सहयोग का हाथ बढ़ाएँ

AGRASAIN BOYS' SCHOOL

[Affiliated to Council for the Indian School Certificate Examinations, New Delhi]

21/A, Agrasain Street, Liluah, Howrah-711204

Phone : 2655 4544 / 4547

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XII

Commerce



AGRASAIN BOYS' SCHOOL

Affiliated to the Council for the Indian School Certificate Examinations, New Delhi
21/A, Agrasain Street, Liluah, Howrah - 711 204
Website: www.agrasainboysschool.edu.in
Email: absceo@rediffmail.com / Phone: 033 2655 4544/47

SYLLABUS : 2024-25

Class : XII

COMMERCE

Class : XII

Dear Parents,

All teachers have been advised to follow this syllabus and teaching schedule strictly.

In case your child is sick or absent for a long time, please prepare him as per schedule of chapters given in this booklet.

Teachers of all sections will complete the syllabus at least two weeks before Assessment Test to facilitate interactive revision.

All workbooks will be filled in by students and submitted to subject teachers for checking as the chapters are completed term wise.

In case of difficulty please contact respective Teacher-in-Charge (Primary/ Secondary).

Your co-operation will ensure better education to your child.

Principal



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SYLLABUS : 2024-25

Class : XII (commerce)

Class : XII

- ENGLISH LANGUAGE :** _____
- ❖ **PRE-TEST EXAMINATION :**
1. Composition
 2. (a) Directed writing (article writing, newspaper report, Book review, speech writing, and statement of purpose) based on suggested points.
(b) Proposal Writing
 3. Short-answer questions to test grammar, structure and usage.
 4. Comprehension.
- ❖ **ASSESSMENT-I EXAMINATION:**
1. Composition
 2. (a) Directed writing (article writing, newspaper report, Book review, speech writing, and statement of purpose) based on suggested points.
(b) Proposal Writing
 3. Short-answer questions to test grammar, structure and usage.
 4. Comprehension.
- ❖ **ASSESSMENT-II EXAMINATION:**
1. Composition
 2. (a) Directed writing (article writing, newspaper report, Book review, speech writing, and statement of purpose) based on suggested points.
(b) Proposal Writing
 3. Short-answer questions to test grammar, structure and usage.
 4. Comprehension.
- ❖ **PERIODICAL EXAMINATION:**
1. Composition writing
 2. (a) Directed writing (article writing, newspaper report, Book review, speech writing, and statement of purpose) based on suggested points.

(b) Proposal Writing

3. Short-answer questions to test grammar, structure and usage.
4. Comprehension.

❖ **PRE-BOARD EXAMINATION:**

1. Composition writing
2. Directed writing (article writing, newspaper report, Book review, speech writing, and statement of purpose) based on suggested points.

(b) Proposal Writing

3. Short-answer questions to test grammar, structure and usage.
4. Comprehension.

❖ **English Language Project**

- A. Prepare a project on any one of the following topics.
 1. A process description (e.g. instruction to operate a device, a recipe, a scientific experiment)
 2. Description of a sporting event.
 3. An autobiographical experience
- B. Listening and speaking skills (topics for speaking skills will be provided by the subject teachers during the classes)

☐ **ENGLISH LITERATURE :** _____

❖ **PRE-TEST EXAMINATION :**

- I. **DRAMA:** Macbeth – William Shakespeare (Acts 3 till pages done)
- II. **PRISM:** A Collection of ISC Short Stories (Evergreen Publications (India) Ltd. New Delhi)
 1. Atithi/Guest – Rabindranath Tagore
- III. **RHAPSODY:** A Collection of ISC Poems (Evergreen Publications (India) Ltd. New Delhi)
 1. Telephone Conversation – Wole Soyinka
 2. Tithonus Alfred, Lord Tennyson

❖ **ASSESSMENT-I EXAMINATION:**

- I. **DRAMA:** Macbeth – William Shakespeare Act3(full)
- II. **PRISM:** A Collection of ISC Short Stories (Evergreen Publications (India) Ltd. New Delhi)
 1. Atithi/Guest – Rabindranath Tagore
 2. The Cookie Lady – Philip K. Dick
 3. There Will Come Soft Rains – Ray Bradbury
 4. Indigo -Satyajit Ray
- III. **RHAPSODY:** A Collection of ISC Poems Evergreen Publications (India) Ltd. New Delhi)

1. Telephone Conversation – Wole Soyinka
2. Tithonus-Alfred, Lord Tennyson
3. Beethoven – Shane Koyczan
4. Small Towns and the River – Mamang Dai

❖ **ASSESSMENT-II EXAMINATION:**

- I. **DRAMA: Macbeth** – William Shakespeare (Acts 3 full & 4 till pages done)
- II. **PRISM:** A Collection of ISC Short Stories (Evergreen Publications (India) Ltd. New Delhi)
 1. Atithi/Guest – Rabindranath Tagore
 2. Cookie Lady – Philip K. Dick
 3. There Will Come Soft Rains – Ray Bradbury
 4. Indigo-Satyajit Ray
 5. The Medicine Bag – Virginia Driving Hawk
- III. **RHAPSODY:** A Collection of ISC Poems (Evergreen Publications (India) Ltd. New Delhi)
 1. Telephone Conversation – Wole Soyinka
 2. Tithonus-Alfred, Lord Tennyson
 3. Beethoven – Shane Koyczan
 4. Small Towns and the River – Mamang Dai
 5. Death be not Proud – John Donne

❖ **PERIODICAL EXAMINATION:**

- I. **DRAMA:** Macbeth – William Shakespeare (Act 3- full, Act 4 – full, Act 5- till pages done)
- III. **PRISM:** A Collection of ISC Short Stories (Evergreen Publications (India) Ltd. New Delhi)
 1. Atithi/Guest – Rabindranath Tagore
 2. Cookie Lady – Philip K. Dick
 3. There Will Come Soft Rains – Ray Bradbury
 4. Indigo-Satyajit Ray
 5. The Medicine Bag – Virginia Driving Hawk
- IV. **RHAPSODY:** A Collection of ISC Poems (Evergreen Publications (India) Ltd. New Delhi)
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 5. Death be not Proud – John Donne

❖ **PRE-BOARD EXAMINATION:**

- I. **DRAMA:** Macbeth – William Shakespeare (full)
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❖ **English Literature Projects**

With reference to the play Macbeth, give a character sketch of Lady Macbeth based on the guilt and remorse that she undergoes after her conscience strikes her.

Candidates are required to undertake a written Assignment of **1000-1500** words on the above topic which should be structured as given below:

The written assignment must follow the structure given below:

- Introduction:
 - Explanation of the question that has been framed
 - Explanation of how the candidate intends to interpret the chosen text and Literary materials used in the process
- Main Body – organised and well-structured treatment of the question using appropriate sub-headings.
- Conclusion – comprehensive summary of the points made in the main body.

❖ **INSTRUCTIONS TO THE CANDIDATES FOR ENGLISH PROJECTS:**

1. The Projects are for ISC Board.
2. Handwriting should be neat and clear.
3. Write relevant matter and make it very creative.
4. Relevant pictures and quotations must be there. Pictures only on the non-ruled sheet and write on the ruled side.
5. Proper heading should be written in BOLD.
6. Significant lines, phrases and dialogues should be highlighted.
7. Do not use red and green ink.
8. Write relevant details on the first page itself.

9. School logo Subject, topic, submitted by and submitted to should be clear and legible.

□ **2ND LANGUAGE HINDI :** _____

- पुस्तकें : १) काव्य मंजरी
२) गद्य संकलन
३) सारा आकाश
४) हिन्दी व्याकरण मंजूषा

❖ **PRE-TEST EXAMINATION:**

काव्य मंजरी :-

- 1) साखी
- 2) अंधेरे का दीपक

गद्य संकलन :-

- 1) पुत्र प्रेम
- 2) मजबूरी

सारा आकाश :-

उत्तरार्द्ध - (१-६)

व्याकरण :-

- 1) निबंध
- 2) अपठित गद्यांश
- 3) अशुद्ध वाक्यों को शुद्ध करो (सम्पूर्ण पाठ्यक्रम)
मुहावरें (सम्पूर्ण पाठ्यक्रम)

❖ **ASSESSMENT-I EXAMINATION:**

काव्य मंजरी :-

- 1) बाल-लीला
- 2) एक फूल की चाह
- 3) आ : धरती कितना देती है

गद्य संकलन :-

- 1) गौरी

Class : XII

2) शरणागत

3) सती

सारा आकाश :-

उत्तरार्द्ध - (७,८)

व्याकरण :-

1) निबंध

2) अपठित गद्यांश

3) अशुद्ध वाक्यों को शुद्ध करो (सम्पूर्ण पाठ्यक्रम)
मुहावरें (सम्पूर्ण पाठ्यक्रम)

❖ **ASSESSMENT-II EXAMINATION:**

काव्य मंजरी - सम्पूर्ण पाठ्यक्रम

गद्य संकलन - सम्पूर्ण पाठ्यक्रम

सारा आकाश - उत्तरार्द्ध (९,१०)

व्याकरण - सम्पूर्ण पाठ्यक्रम

❖ **PERIODICAL EXAMINATION :**

काव्य मंजरी - सम्पूर्ण पाठ्यक्रम

गद्य संकलन - सम्पूर्ण पाठ्यक्रम

सारा आकाश - सम्पूर्ण पाठ्यक्रम

व्याकरण - सम्पूर्ण पाठ्यक्रम

❖ **PRE-BOARD EXAMINATION:**

काव्य मंजरी - सम्पूर्ण पाठ्यक्रम

गद्य संकलन - सम्पूर्ण पाठ्यक्रम

सारा आकाश - सम्पूर्ण पाठ्यक्रम

व्याकरण - सम्पूर्ण पाठ्यक्रम

निम्नलिखित विषयों में से किसी एक विषय पर हिंदी में लगभग 1000 से 1500 शब्दों में परियोजना तैयार कीजिए।

1. कहानी कला की दृष्टि से 'पुत्र-प्रेम' कहानी पर परियोजना तैयार कीजिए।

2. 'एक फूल की चाहकविता को कहानी में रूपांतरित करते हुए परियोजना तैयार कीजिए।'

Listening and speaking skill to be done in regular Hindi class.

□ 2ND LANGUAGE BENGALI : _____

পুস্তক : ISC প্রবন্ধ ও গদ্য সংকলন, ISC কবিতা সংকলন, কোনি, ভাষা সোপান

❖ PRE-TEST EXAMINATION: (80 + 20 Marks)

গল্প – না পাহারার পরীক্ষা + class XI full syllabus.

কবিতা- বাবরের প্রার্থনা, + class XI full syllabus.

কোনি –১-৮

1. ব্যাকরণ ও নির্মিতি ISC সমগ্র পাঠ্যক্রম।

❖ ASSESSMENT-I EXAMINATION: (80 + 20 Marks)

গল্প – একটি তুলসী গাছের কাহিনী + pre test full syllabus + class XI full syllabus.

কবিতা- যদি নির্বাসন দাও +pre test full syllabus + class XI full syllabus.

কোনি -১-১১

ব্যাকরণ ও নির্মিতি ISC সমগ্র পাঠ্যক্রম।

❖ ASSESSMENT-II EXAMINATION: (80 + 20 Marks)

2. গল্প – লছ মনের মা +pre test full syllabus + first assessment full syllabus + class XI full syllabus.

3. কবিতা- বর্ণপরিচয় + pre test + 1st assessment + class XI full syllabus.

4. কোনি – সমগ্র পাঠ।

5. ব্যাকরণ ও নির্মিতি ISC সমগ্র পাঠ্যক্রম।

❖ PERIODICAL EXAMINATION : (80 + 20 Marks)

6. গল্প – ISC সমগ্র পাঠ্যক্রম

7. কবিতা- ISC সমগ্র পাঠ্যক্রম

8. কোনি – সমগ্র উপন্যাস

9. ব্যাকরণ ও নির্মিতি ISC সমগ্র পাঠ্যক্রম।

❖ PRE-BOARD EXAMINATION: (80 + 20 Marks)

গল্প – ISC সমগ্র পাঠ্যক্রম

কবিতা- ISC সমগ্র পাঠ্যক্রম

কোনি – সমগ্র উপন্যাস

ব্যাকরণ ও নির্মিতি ISC সমগ্র পাঠ্যক্রম।

□ 2ND LANGUAGE BENGALI PROJECTS :

1. তোমার পাঠ্য পুস্তকের অন্তর্গত যেকোনো একটি কবিতাকে ছোট গল্পের রূপ দান করো।

2. তোমার পাঠ্য পুস্তকের অন্তর্গত যেকোনো একটি ছোট গল্পকে কবিতার রূপ দান করো।

3. তোমার পাঠ্য পুস্তকের অন্তর্গত যেকোনো একটি ছোট গল্প বা কবিতার বর্তমান সময়ের নিরিখে প্রাসঙ্গিকতা বিচার করো।
4. তোমার পাঠ্য পুস্তকের অন্তর্গত যেকোনো একটি ছোটগল্পের চরিত্র বিশ্লেষণ কর অথবা যেকোনো একটি কবিতার প্রেক্ষাপট আলোচনা কর।

Listening and speaking skill will be held in regular classes.

☐ MATHEMATICS : _____

Class : XII

❖ PRE-TEST EXAMINATION :

Section A:

Function, Matrix, determinants, Continuity, Derivatives, Application of Derivatives: Tangents and Normals

Section C:

Linear Programming Problem

❖ ASSESSMENT-I EXAMINATION:

Section A:

Relation, Inverse Trigonometry, Differentiability, Integrals (up to method of substitution), Application of Derivatives: Rate Measurement, Maxima & Minima

Section B:

Vectors, 3-Dimension Geometry (Straight Lines)

Section C:

Application of Calculus in commerce and economics

Note: All the chapters in Pre-Test are also included in 1st Assessment syllabus.

1st project should be submitted 15 days before examination.

❖ ASSESSMENT-II EXAMINATION:

Section A:

Application of Derivatives: Increasing & Decreasing functions, Error and Approximation, Integrals (remaining), Probability, Differential Equation.

Section B:

3-Dimensional Geometry (Planes),

Note: All the chapters in 1st Assessment are also included in 2nd Assessment.

Completed project file containing two projects should be submitted 15 days before examination.

❖ PERIODICAL EXAMINATION:

Section A:

Indeterminate forms, Application of Derivatives : Error and Approximation, Binary Operation.

Section B: Application of Calculus.

Section C: Linear Regression

Revision chapters: All chapters of Pretest, 1st Assessment & 2nd Assessment.

❖ **PRE-BOARD EXAMINATION:**

Full Syllabus

☐ **BUSINESS STUDIES :**

Book- ISC Business Studies (Part-II) Class- XII

Author- CB Gupta

Publisher- Goyal Brothers Prakashan

❖ **PRE-TEST EXAMINATION:**

Chapter 1: Introduction to Human Resource Management

Chapter 2: Job Analysis and Manpower Planning

Chapter 3: Staff Recruitment

Chapter 4: Staff Selection

Chapter 5: Staff Training

❖ **ASSESSMENT-I EXAMINATION:**

Chapter 5: Staff Training-Revision

Chapter 6: Staff Morale

Chapter 7: Staff Motivation

Chapter 8: Staff Remuneration

Chapter 9: Staff Leadership

❖ **ASSESSMENT-II EXAMINATION:**

Chapter 10: Staff Appraisal

Chapter 11: Staff Promotion and Transfer

Chapter 12: Staff Separation

Chapter 13: Emerging Trends in Human Resources

Chapter 17: Various Business Entities

Chapter 18: Sources of Business Finance

Chapter 19: Globalisation

❖ **PERIODICAL EXAMINATION:**

Chapter 14: Business Communication

Chapter 15: Business Correspondence

Chapter 16: Reports and Report Writing.

Chapter 20: E-Business

Chapter 21: Outsourcing

Chapter 22: Business Regulators and Intermediaries

❖ **PRE-BOARD EXAMINATION:**

Entire ISC syllabus.

Class : XII

Project:-

Topic 1

Analyse the recruitment process in any two companies of your choice. List the loopholes if any and give suggestions for improving the process. (You may also make a comparative study of the recruitment process) and the selection process as well as discuss the benefits and drawbacks with vis-a-vis each other.

Topic 2

Make a comparative study of any two e-business in terms of their nature size, products and services offered, functioning and policies.

Class : XII

☐ ACCOUNTS :

Book: Double Entry Book-Keeping : ISC-XII

❖ PRE-TEST EXAMINATION :

1. Fundamental of Partnership
2. Goodwill Valuation
3. Comparative and Common Size Financial Statements
4. ISSUE OF Shares introduction

❖ ASSESSMENT-I EXAMINATION:

1. Admission
2. Retirement And Death
3. Issue of Shares and Debenture.
4. Ratio Analysis.
(including All Pre-test topics)

❖ ASSESSMENT-II EXAMINATION :

1. Dissolution of Partnership Firm
2. Issue and Redemption OF Debenture
3. Company Final Account.
4. RATIO ANALYSIS. (including all previous topics)

❖ PERIODICAL EXAMINATION:

Cash Flow Statement
(Including All Previous Chapters)

❖ PRE-BOARD EXAMINATION :

FULL BOOK

Project

TOPIC 1

Preparation of Common Size and Comparative Statements – by taking Income statement and Balance Sheet of the company. By taking into account its audited and unaudited financial results of 2 consecutive accounting years. “Comparison to be made in the form of common size and comparative income statement and balance sheet with graphical presentation”.

TOPIC 2

Taking the audited financial result of any leading company and compute the ratio analysis of the company. Compute its liquidity solvency activity and profitability ratio of 2 consecutive accounting years and the comparison of the ratio should be shown graphically.

☐ **COMMERCE :** _____

BOOK – ISC COMMERCE VOL-II

CB Gupta

Publisher- S. Chand

Class : XII

❖ **PRE-TEST EXAMINATION :**

1. Business Environment
2. Finance : Capital fixed and working
3. Banking Trend

❖ **ASSESSMENT-I EXAMINATION:**

1. MARKETING concept and function, Marketing Mix, Consumer Protection.
2. Management Introduction.
3. Finance: Source of Finance
(INCLUDING PRE-TEST TOPICS)

❖ **ASSESSMENT-II EXAMINATION :**

1. Principles of Management
2. Function of Management
3. Planning (Including all Previous chapters)

❖ **PERIODICAL EXAMINATION :**

1. Organising
2. Staffing
3. Directing
4. Controlling. Full Book.

❖ **PRE-BOARD EXAMINATION :**

Full Book

Project

Topics 1

Select any business undertaking. Study the selected business in terms of ownership, Capital and profitability. Make a swot analysis and present it in a tabular form.

Topics 2

Visit a commercial bank. Find out the procedure to open a saving bank account. Find out the details of various agency and general utility services provided by the bank.

☐ **ECONOMICS :** _____

❖ **PRE-TEST EXAMINATION :**

Demand and its components
Elasticity of demand
Money
Fiscal policy

❖ **ASSESSMENT-I EXAMINATION:**

Consumer Behaviour
Supply and its components
Market mechanism
Production function
Banking
Government Budget
(Including Pre-Test Syllabus)

❖ **ASSESSMENT-II EXAMINATION :**

Cost and Revenue
Forms of market
Producer's equilibrium
Equilibrium under perfect competition market
Balance of payments
Income and employment
(Including Pre-Test and 1st Assessment Examination Syllabus)

❖ **PERIODICAL EXAMINATION :**

Circular flow of income
National Income aggregates
Computation of national income
(Including Pre-Test, 1st and 2nd Assessment Syllabus)

❖ **PRE-BOARD EXAMINATION :**

Full Syllabus

Project

1. Exchange rate in India
2. Monetary policy

☐ **COMPUTER SCIENCE :** _____

**BOOK : Understanding ISC COMPUTER SCIENCE (Java with Blue)
(AVICHAL PUBLISHING COMPANY)**

❖ **PRE-TEST EXAMINATION :**

Ch 1 : Boolean Algebra
Ch 2 : Computer Hardware

Ch 4 : Objects and classes
 Ch 5 : Data types and variables
 Ch 6 : Statements and Scope
 Ch 9 : Methods (Functions)

❖ **ASSESSMENT-I EXAMINATION:**

Ch 1, 2, 4, 5, 6 and 9 (Revision)
 Ch 3 : Implementation of Algorithm to solve problems
 Ch 7 : String Manipulations
 Ch 8 : Arrays
 Ch 10 : Class as User Defined and Constructors
 Ch 11 : Recursion

PRACTICAL:

- Ch 3 to Ch 11

❖ **ASSESSMENT-II EXAMINATION :**

Ch 1 to Ch 11 (Revision)
 Ch 12 : Inheritance, Interfaces and Polymorphism
 Ch 13 : Data Structures
 Ch 14 : Computational complexity and Big O Notation

PRACTICAL:

- Ch 3 to Ch 12

❖ **PERIODICAL EXAMINATION :**

ENTIRE CLASS - XII SYLLABUS
 Everything mention in ISC regulation and Syllabus book of 2025.

❖ **PRE-BOARD EXAMINATION :**

ENTIRE CLASS - XII SYLLABUS
 Everything mention in ISC regulation and Syllabus book of 2025.

PRACTICAL:

ENTIRE CLASS - XII SYLLABUS
 Everything mention in ISC regulation and Syllabus book of 2025.

□ **PHYSICAL EDUCATION :** _____

BOOK 1: ISC Physical Education, Class XII, (New Saraswati House)
 BOOK 1: ICSE Physical Education, Class XII, (Evergreen Publication)

❖ **PRE-TEST EXAMINATION :**

Ch. 1 (Part A) – Sociological Aspects of Physical Education.
 Ch. 2 (Part A) – Training Methods.
 Ch. 3 (Part A) – Career Aspects in Physical Education.
 (Part B) – Cricket

❖ **ASSESSMENT-I EXAMINATION:**

Ch. 4 (Part A) – Competitions and Tournaments.
 Ch. 5 (Part A) – Health Education and Health Problems.
 (Part B) – Football.

❖ **ASSESSMENT-II EXAMINATION :**

Ch. 6 (Part A) – Sports Injuries and First Aid.
 Includes the full syllabus of ISC

❖ **PERIODICAL EXAMINATION :**

Full syllabus of ISC 2025
 Revision of all the completed chapters

❖ **PRE-BOARD EXAMINATION :**

Full syllabus of ISC 2025
 Revision of all the completed chapters

Project

Cricket
 Football

☐ **SUPW :** _____❖ **ASSESSMENT-II EXAMINATION:****Subsidiary Service**

1. THERMOCOL DESIGN SCROLL.
2. CALENDER MAKING.
3. WALL HANGING.
4. DUSTER MAKING.

❖ **PRE-BOARD EXAMINATION :****Main craft service**

5. CHALK MAKING.
6. FOOD SALAD.
7. TIE AND DIE

☐ **PHYSICAL TRAINING (PT) :** _____❖ **ASSESSMENT-II EXAMINATION:**

- Mountain climber.
- Plank Jack.
- Battery Test.
- Push-ups.
- Burpees.
- Holding Crunch.
- Holding Squat.

- Sit-ups.
- First -Aid.
- Basketball.
- Football.
- Chess.
- Kabaddi.

☐ **YOGA (MEDITATION) :** _____

❖ **ASSESSMENT-II EXAMINATION:**

- Calvicular breathing
- Abdominal breathing
- Thoracic Breathing
- Anulom -vilom
- Bhastrika
- Simhasana
- Trikonasana
- Hastottanasana
- Dhanurasana
- Ushtrasana
- Kapalbhati
- Uddyan
- Meditation



Class : XII